



Admin Use Only

Unit(s): _____ Rent: _____ Date: _____

Lease Application

Primary Contact Information

Contact Name: _____

Business Name (if applicable): _____

☐ Check here if you would like to use the business name as the Leaseholder

Mailing Address: _____

Street

City, State

Zip

Home ☎: _____ Mobile ☎: _____

Email Address*: _____

**By electing to provide your email address, Tenant agrees that notice by Kitty Hawk Self Storage may be given to Tenant via email*

Last 6 Digits of Social Security #: _____ Date of Birth: _____

Alternate Contact Information

This information will be used in the event of an emergency if we are unable to contact the primary Leaseholder.

Name: _____ Relationship to Applicant: _____

Mailing Address: _____

Street

City, State

Zip

Home ☎: _____

Employment Information

Are you in the Military/Reserves? ☐ Yes ☐ No

Present Employer: _____

Mailing Address: _____

Street

City, State

Zip

Work ☎: _____ Supervisor: _____

Referral Information

Did one of our current tenants refer you to our facility? ☐ Yes ☐ No

If yes, who can we thank? _____

The undersigned represents that the above statements are true and complete and authorizes The Runnymede Corporation/Kitty Hawk Self Storage to verify all information. Falsification of information will result in denial of the Application for tenancy. This application, if accepted by the Landlord, shall constitute part of the Lease Agreement.

Signature of Applicant

Date

Client Survey

How did you hear about us?	Shopping	How far away do you reside?	Customer Type	Residential Type
<input type="checkbox"/> Drive By <input type="checkbox"/> KHSS Website <input type="checkbox"/> Online Search <input type="checkbox"/> Other <input type="checkbox"/> Previous Tenant <input type="checkbox"/> Referral <input type="checkbox"/> Sparefoot	How many other facilities did you contact? _____	<input type="checkbox"/> <2 miles <input type="checkbox"/> 2-3 miles <input type="checkbox"/> 3-5 miles <input type="checkbox"/> 5-10 miles <input type="checkbox"/> >10 miles <input type="checkbox"/> Outside Country <input type="checkbox"/> Outside State	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> Homeowner <input type="checkbox"/> Other <input type="checkbox"/> Renter
	Used self-storage before?		Why this facility?	
	<input type="checkbox"/> Unknown <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Advertising <input type="checkbox"/> Cleanliness <input type="checkbox"/> Features <input type="checkbox"/> Gate Hours <input type="checkbox"/> Location <input type="checkbox"/> Management <input type="checkbox"/> Other <input type="checkbox"/> Price <input type="checkbox"/> Security <input type="checkbox"/> Special Offer <input type="checkbox"/> Truck/Trailer <input type="checkbox"/> Wine Storage	Business Type
	What is stored?	Reason for storing?		<input type="checkbox"/> Accounting/Banking <input type="checkbox"/> Distribution <input type="checkbox"/> Government <input type="checkbox"/> Hospital/Medical <input type="checkbox"/> Law <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other <input type="checkbox"/> Pharmaceutical <input type="checkbox"/> Retail <input type="checkbox"/> Service
	<input type="checkbox"/> Boat/Boat Equip <input type="checkbox"/> Business Inventory <input type="checkbox"/> Furniture/Boxes <input type="checkbox"/> Other <input type="checkbox"/> RV <input type="checkbox"/> Vehicle	<input type="checkbox"/> Business Needs <input type="checkbox"/> Excess Stuff <input type="checkbox"/> Marriage/Divorce <input type="checkbox"/> Moving <input type="checkbox"/> Other <input type="checkbox"/> Renovating <input type="checkbox"/> Monthly Parking <input type="checkbox"/> Weekly Parking		



We make it easy to pay...

Remember, payments are due on or before the monthly payment due date and late fees will be applied to any payments received 5 or more days after the rental due date.

Pay Online at www.KittyHawkSelfStorage.com

Simply go to our website and click “Tenant Login” located on the right of the screen. Click “Create Account” and then follow the directions listed. There are two options when paying online:

- **Auto-Pay Recurring Monthly Payment** With Auto-Pay, you can set it and forget it! No late fees ever - Guaranteed! Set up your monthly payments with your Credit or Debit Card.
- **One-Time Payments** Make a one-time payment on our secure website.

Pay by Phone

You may call our leasing office at 252.252.5577 and provide your credit/debit card information to the manager and/or Storage Specialist on duty. He/she will process your payment immediately and email you a copy of your receipt if requested.

Pay by Mail

Mail your payment to our leasing office at the address below. Please remember to include your storage unit number on your check for accurate processing.

Kitty Hawk Self Storage
4361 The Woods Road
Kitty Hawk, NC 27949

Drop Box

You may deposit your check in the drop box located at the front entrance of our office (no cash accepted after hours). Payments made after the office is closed will be credited the next business day.